

Business Loan Application Requirements

- *Fully filled out application form
- *Two (2) valid government issued ID of the principal borrower
- *Latest three (3) months bank statements for all accounts
- *Sample check for each checking account

- *Updated Mayors Permit
- *Updated Barangay Business Permit
- *Proof of billing for business and residence

Additional requirements for specific type of business:

Sole Proprietorship

- DTI Certificate of business name registration

Partnership

- Business TIN ID proof (BIR Certificate of Registration)
- SEC Certificate of Incorporation/Registration

Corporation

- *SEC Certificate of Incorporation/Registration
- *Latest General Information Sheet (GIS)
- *Secretary's Certificate with Board Resolution (to follow)

Loan Details

Loan Applied	Preferred Payment Term
<input type="text"/>	<input type="text"/>

REMARKS:

Purpose of Loan
<input type="text"/>

Sales Affiliate (if there's any)
<input type="text"/>

Applicant's Basic Information

Last Name	First Name	Middle Name	Suffix	Birth Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Mobile Number 1	Mobile Number 2	Email	Place of Birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Present residential address (Building no. Block Street Building Subdivision/Village Barangay Province/City Municipality)			Zip Code	Occupied since
<input type="text"/>			<input type="text"/>	<input type="text"/>

Gender	Civil Status	Spouse Full Name	Mobile Number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Business Authorized Representative (Full Name)	Position	Mobile Number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

How to contact you	House is Rented? Owned?	Years of Stay	SSS Number	TIN Number
<input type="checkbox"/> SMS/Call <input type="checkbox"/> WhatsApp/Viber <input type="checkbox"/> Messenger	<input type="checkbox"/> Rented <input type="checkbox"/> Owned	<input type="text"/>	<input type="text"/>	<input type="text"/>

Business Information

Registered Business Name	Business Type	No. of Employees	No. of branches
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Industry Type/ Nature of Business	Specific Products or Services
<input type="text"/>	<input type="text"/>

Principal business address (Building no. Block Street Building Subdivision/Village Barangay Province/City Municipality)			Zip Code	Occupied since
<input type="text"/>			<input type="text"/>	<input type="text"/>

Business TIN	Business SSS	Registration Year	Business Landline	Business website	Business Social Media Account/s
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Monthly Gross Sales	Monthly Cost of Sales	Monthly Gross Income	Other source of funds	Other business
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Reference List

Major supplier's business name	Major suppliers' contact person	Major suppliers' contact number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Major clients' business name	Major clients' contact person	Major clients' contact number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Major clients' business name	Major clients' contact person	Major clients' contact number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Existing loans

Financing / Lending / Bank	Credit line	Last Loan	Maturity	Loan Type	Collaterals Offered
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Financing / Lending / Bank	Credit line	Last Loan	Maturity	Loan Type	Collaterals Offered
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Bank Information

Main/Primary bank name	Bank Branch	Account Number	Account Name	Year Opened
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

NOTE: No fees or hidden charges to be collected upon application.

Full Name and Signature